

EUROPEAN CYBERSECURITY COMPETENCE CENTRE
CALL FOR EXPRESSION OF INTEREST
CONTRACT AGENTS 3(a)
 Publication: External CA FGIV
 Title of Function: Programme Officer
Ref.: ECCC/CA/2024/14/Call for expression of interest/FGIV/
PO - Programme Officer
External selection procedure to constitute a reserve list

ANNEX II – APPLICATION FORM

Name / First Name:	
Nationality:	
Date of birth:	
Gender:	

ELIGIBILITY CRITERIA		
	YES	NO
Have a level of education which corresponds to completed university studies of at least 3 years attested by a diploma ¹ and, after having obtained the diploma, at least 3 years full-time of appropriate professional experience		
Be a national of one of the Member States of the European Union	YES	NO
Enjoy full rights as citizen	YES	NO
Have fulfilled any obligations imposed by the laws concerning military service;	YES	NO
Meet the character requirements for the duties involved	YES	NO
Have a thorough knowledge of one of the official EU languages and a satisfactory knowledge (at least at the B2 level or equivalent) of another of these languages to the extent necessary for the performance of their duties.	YES	NO
Be physically fit to perform the duties involved;	YES	NO

¹ Only qualifications issued by EU Member State authorities and qualifications recognised as equivalent by the relevant EU Member State authorities will be accepted.

SELECTION CRITERIA		
A. Essential		
A University degree in Engineering/Science, Economics, Law, Political Science or any other domain that is deemed relevant to the post;	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>
<i>If so, please indicate the degree and the university as well as number of years and subjects related to this job description (300 words maximum)</i>		
Minimum 3 years of professional experience, preferably including in public policy or project management in a relevant field.	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>
<i>If so, please describe the business context, the project/activity, the nature of your work, your exact role and responsibilities and the tangible results of your work (300 words maximum)</i>		

	YES	NO
Experience on project management and ability to assess, track and manage detailed project plans		
<p><i>If so, please describe where and how you acquired it (300 words maximum)</i></p>		
Practical experience/knowledge of EC grant management IT tools (e.g. SYGMA, COMPASS, SEP).	YES	NO
<p><i>If so, please describe where and how you acquired it and specify the IT tools (300 words maximum)</i></p>		

Ability to extract and summarise information, such as project results and achievements for further dissemination and communication (including briefings for policy makers).	YES	NO
<p><i>If so, please describe the business context, the project/activity, the nature of your work, your exact role and responsibilities and the tangible results of your work (300 words maximum)</i></p>		
Excellent interpersonal, written and oral communication skills, with demonstrated ability to communicate both scientific and business information at all levels inside and outside the organization.	YES	NO
<p><i>If so, please give examples during your career where you proved this skill (300 words maximum)</i></p>		

Excellent command of both written and spoken English;	YES	NO
<p><i>If so, please give examples during your career where you proved this skill (300 words maximum)</i></p>		
B. Advantageous	YES	NO
<p>Working experience in a field related to the duties in an international and multicultural environment, preferably within an European Institution or body;</p>		
<p><i>If so, please describe the business context, the project/activity, the nature of your work, your exact role and responsibilities and the tangible results of your work (300 words maximum)</i></p>		

<p>A good understanding of the cybersecurity domain or of a related area, including scientific, technical, economic, strategic or political aspects.</p>	<p>YES</p>	<p>NO</p>
<p><i>If so, please describe where and how you acquired this understanding (300 words maximum)</i></p>		
<p>Professional experience with the implementation of the European Union funding programmes as well as the operation of an EU agency or Joint Undertaking structure.</p>	<p>YES</p>	<p>NO</p>
<p><i>If so, please describe the business context, the project/activity, the nature of your work, your exact role and responsibilities and the tangible results of your work (300 words maximum)</i></p>		

Working experience in managing public/joint procurement procedures and ensuing contracts, preferably within a European Institution or body.	YES	NO
	<i>If so, please describe the business context, the project/activity, the nature of your work, your exact role and responsibilities and the tangible results of your work (300 words maximum)</i>	

MOTIVATION LETTER

Why do you want to apply for this career opportunity? What specific contribution do you think you could make to EECCC? (500 words maximum)

Declaration: I declare on my honour, that the information provided above is true, complete and correct.

Date:.....

Signature:.....