

EUROPEAN CYBERSECURITY COMPETENCE CENTRE

CONTRACT AGENTS 3(a)

Publication: External CA FGIV

Title of Function: Legal and Policy Officer

Ref.: ECCC/CA/2024/16/LPO

External selection procedure to constitute a reserve list

ANNEX II – APPLICATION FORM

Name / First Name:	
Nationality:	
Date of birth:	
Gender:	

ELIGIBILITY CRITERIA		
	YES	NO
Have a level of education which corresponds to completed university studies of at least 3 years attested by a diploma ¹ and, after having obtained the diploma, at least 3 years full-time of appropriate professional experience		
Be a national of one of the Member States of the European Union	YES	NO
Enjoy full rights as citizen	YES	NO
Have fulfilled any obligations imposed by the laws concerning military service;	YES	NO
Meet the character requirements for the duties involved	YES	NO
Have a thorough knowledge of one of the official EU languages and a satisfactory knowledge (at least at the B2 level or equivalent) of another of these languages to the extent necessary for the performance of their duties.	YES	NO
Be physically fit to perform the duties involved;	YES	NO

¹ Only qualifications issued by EU Member State authorities and qualifications recognised as equivalent by the relevant EU Member State authorities will be accepted.

SELECTION CRITERIA		
A. Essential		
A University degree in Law.	YES	NO
<p><i>If so, please indicate the degree and the university as well as number of years and subjects related to this job description (300 words maximum)</i></p>		
Minimum 3 years of professional experience in legal matters, preferably in EU institutions, agencies and bodies, in tasks similar to those tasks described under Section 2. Job description of the Vacancy Notice;	YES	NO
<p><i>If so, please describe the business context, the project/activity, the nature of your work, your exact role and responsibilities and the tangible results of your work (300 words maximum)</i></p>		

Excellent written and oral communication skills, with demonstrated ability to communicate legal information at all levels inside and outside the organization;	YES	NO

If so, please describe where and how you acquired it (300 words maximum)

Excellent command of both written and spoken English;	YES	NO

If so, please give examples during your career where you proved this skill (300 words maximum)

B. Advantageous

Working experience in a field related to the duties in an international and multicultural environment, preferably within a European or International institution or body	YES	NO
If so, please describe the business context, the project/activity, the nature of your work, your exact role and responsibilities and the tangible results of your work (300 words maximum)		
Professional experience with the operation of an EU agency or Joint Undertaking structure.	YES	NO
If so, please describe the business context, the project/activity, the nature of your work, your exact role and responsibilities and the tangible results of your work (300 words maximum)		

Professional experience with EU-funded programmes and related legal and financial rules and procedures, e.g. Digital Europe Programme, Horizon Europe, Horizon 2020.	YES	NO
<i>If so, please describe where and how you acquired this experience (300 words maximum)</i>		
Professional experience with EU public procurement rules and procedures	YES	NO
<i>If so, please describe where and how you acquired this experience (300 words maximum)</i>		

MOTIVATION LETTER

Why do you want to apply for this career opportunity? What specific contribution do you think you could make to ECCC? (500 words maximum)

Declaration: I declare on my honour, that the information provided above is true, complete and correct.

Date:.....

Signature:.....